|  |  |  |  |
| --- | --- | --- | --- |
| **Need**  | **Solution**  | **Target group** | **Partners**  |
| *Why is the project needed?* | *What ideas are there? What solution is being proposed to address the need?* | *Describe the people who will benefit from the project.* | *List organisations and/or people who could support your project.* |
|  |  |  |  |
| **Resources** | **Key Activities** | **Short-term Outcomes (under 12 months)** | **Med-long term Impact (over 12 months)** |
| **What resources you need** | **How much/who will provide?** | **What you need to do** | **By when** | **List Outcomes** | **How will you measure?** | **List Outcomes** | **How will you measure?** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |
| --- |
| **Risks** |
| **What are the risks?** | **What could happen?** | **What can we do to prevent this or remove the risk?** | **What resources do we need?** | **When will it happen?** | **Who will do it?** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |
| --- |
| **Budget** |
| **What resources, activities and risks need money?** | **What will it cost?** | **What options do we have other than money?** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |